


MEMORANDUM

To: All UN-Habitat Staff

Reference: UNH-OED-OM-190805-01

From: Maimunah Mohd Sharif 
Under-Secretary-General and
Executive Director

Date: 5 August 2019

Subject: **Administrative responsibility of the Geneva Office**

1. Further to the memo of 19 March 2019 informing all staff of the reactivation of UN-Habitat's Office in Geneva, I am assigning the administrative responsibility of the Office to Graham Alabaster effective 1 July 2019 until further notice, pending the organizational restructuring.
2. Additional focal point roles will be assigned by Raf Tuts, Director of Programme Division, as need arises.

cc: Christine Musisi, Director, ERD
Chris Mensah, Secretary to the Governing Bodies